

**UNITED NATIONS  
OFFICE OF THE  
HIGH COMMISSIONER FOR HUMAN RIGHTS**



**GRANT AGREEMENT**

**between the Office of the United Nations High Commissioner for Human Rights**

**and**

**AZIENDA OSPEDALIERA UNIVERSITARIA POLICLINICO 'PAOLO GIACCONE' (AOUP) -  
PALERMO**

**1685-DA – United Nations Voluntary Fund for Victims of Torture**

The Office of the United Nations High Commissioner for Human Rights (hereafter the “OHCHR”), in line with recommendations issued by the Board of Trustees of the United Nations Voluntary Fund for Victims of Torture (the “Fund”) during its 60<sup>th</sup> session (7-11 October 2024), wishes to conclude an agreement with AZIENDA OSPEDALIERA UNIVERSITARIA POLICLINICO 'PAOLO GIACCONE' (AOUP) - PALERMO (registered in Italy) (the “Grantee”) for implementation of the project 1685-DA (the “Project”) submitted to the the Fund via the OHCHR Grant Management System (GMS) and hereby proposes the following agreement (the “Agreement”), which includes the United Nations Voluntary Fund for Victims of Torture Guidelines for the use of applicants and grantees (the “Guidelines of the Fund”).

**1. The Grant**

- 1.1 The OHCHR agrees to make, and the Grantee agrees to accept, a grant in the amount of 25,000 US dollars for implementing the Project.
- 1.2. The Grantee shall implement the Project between 1 January and 31 December 2025 in conformity with the project application, the revised budget submitted via the GMS and this Agreement.

**2. Terms of reference and general conditions**

- 2.1. The Grantee and the OHCHR agree to be bound by (i) the provisions set forth hereunder; and (ii) the Guidelines of the Fund (Annex 1), which together constitute the Agreement.
- 2.2. None of the provisions contained in this Agreement or related to it will be interpreted as a renunciation of the privileges and immunities recognised to the United Nations Organization.
- 2.3. The OHCHR assumes no responsibility for any matters related to the employment terms, conditions or benefits provided by the Grantee to any persons recruited for the implementation of the Project. The Grantee shall be solely responsible for all such matters, including but not limited to life insurance and sickness or accident insurance or benefits. The Grantee shall abide by relevant domestic labour legislation, international labour standards and shall ensure gender balance in its

recruitment policies to the extent feasible.

- 2.4. OHCHR upholds the United Nations' zero-tolerance policy for inaction approach towards tackling sexual exploitation and abuse and sexual harassment, as well as safeguarding against child protection violations, as stipulated in the Guidelines of the Fund. By signing this Agreement the Grantee fully commits to aligning its internal policies and practices with the specific requirements of the Guidelines of the Fund (paragraphs 146 to 153).
- 2.5. OHCHR adheres to the United Nations zero-tolerance policy towards fraud and corruption. The Grantee shall ensure that no act of fraud or corruption is committed by its personnel, contractors, sub-contractors, agents or any other individual or entity acting as a representative of the Grantee in relation to the exercise of activities under this Agreement and in accordance with the Guidelines of the Fund (paragraphs 143 to 145).
- 2.6. The Parties agree that the Grantee shall have ownership of the supplies, equipment and materials purchased with the funds received; the Grantee shall also be responsible for the proper use, custody, maintenance and care of the supplies and shall only use the supplies as part of its activities in support of the project. The Parties agree that the supplies shall have no UN emblem, flag or markings and that the UN shall not be responsible for any damage, loss, repair or insurance of the supplies. The Grantee shall be entitled to retain the supplies upon expiration or termination of this Agreement.
- 2.7. Except as otherwise expressly provided by the OHCHR, the Grantee shall undertake on its own behalf and shall have the exclusive responsibility to execute its grant activities funded by the OHCHR.
- 2.8. It is understood that the provision of the grant by the OHCHR shall in no way be construed as appointing the Grantee or any other person or institution involved in the grant activities as an agent or representative of the OHCHR.
- 2.9. In funding grant activities, the OHCHR assumes no liability with respect to any loss, damage or injury to any person or property arising from the carrying out of the grant activities by the Grantee. Moreover, the Grantee undertakes to indemnify and save harmless the OHCHR against any such loss, damage or injury with respect to any claim or demand arising from such loss, damage or injury.

### **3. Reporting and cooperation obligations**

- 3.1. In accordance with the reporting requirements established in the Guidelines of the Fund, the Grantee will submit to the OHCHR the following documents:
  - If the Grantee was also granted in 2024, no later than 1 March 2025: a signed narrative and financial report on the use of the 2024 grant;
  - No later than 1 March 2026: a signed narrative and financial report on the use of the 2025 grant;
  - No later than 15 July 2025: a progress report on the use of the 2025 grant during the first six (6) months of 2025.
  - No later than 1 August 2026: an audit report on the use of the 2025 grant, submitted in GMS..
- 3.2. The United Nations reserves the right to appoint its own auditors, and the Grantee agrees to assist

them whenever necessary. The United Nations auditors shall be allowed to study reports, accounts, inventory lists and other materials pertinent to this Agreement.

- 3.3. The Grantee will cooperate with the OHCHR in all project monitoring and evaluation activities to be carried out by the OHCHR within the context the Agreement and shall respond promptly and in good faith to all requests for documentation and information related to the Project.
- 3.4. All original reports and communications of any problematic events that occur during the Project implementation should be submitted to the Fund's Secretariat by email ([ohchr-unvfvfvt@un.org](mailto:ohchr-unvfvfvt@un.org)). The Project reference number should be indicated in the subject of the email.

#### **4. Payment**

- 4.1. Unless done previously, in order to receive the grant, the Grantee shall complete a mandatory online registration on the United Nations Partner Portal (Annex 3) prior to 31 December 2024.
- 4.2. The release of the grant is subject to the submission by the Grantee of the following documents prior to 31 December 2024:
- A scanned copy of this Agreement dated and signed by an authorized representative of the Grantee;
  - A revised Project budget matching the amount of the awarded grant, to be uploaded on the GMS (the revised budget has to be submitted even if it corresponds exactly to the original budget included in the project application);
  - A certification form (Annex 4), dated and signed by an authorized representative of the Grantee);
  - The Grantee's audit reports and/or financial statements for the past two years;
  - The United Nations banking details form F249PUB (Annex 5) duly completed by an authorized representative of the Grantee and a recent bank statement.

All documents, with the exception of the revised budget, should be submitted by email to the Secretariat of the Fund ([ohchr-unvfvfvt@un.org](mailto:ohchr-unvfvfvt@un.org)) with the project reference number indicated in the subject of the email. The Agreement, the certification form and the banking details form shall be signed by the same person.

- 4.3. Payment of the grant will be made in one instalment subject to availability of funds.
- 4.4. The OHCHR may withhold the final payment or request the Grantee to totally or partially refund the grant under the conditions stipulated in the Guidelines of the Fund.
- 4.5. The Grantee undertakes to provide from its own sources such other funds as may be necessary to fulfil the purposes of this Agreement.
- 4.6. All payments shall be made by bank transfer charged to the the Fund in US dollars in the name of the Grantee:

Account Name: Azienda Ospedaliera Universitaria Policlinico "Paolo Giaccone " di

Palermo  
Account No.: 218030  
Bank Name: Banca Nazionale del Lavoro  
Bank Address: Via Roma N. 297, Palermo, 90139, Italy  
SWIFT CODE: BITAITRENT

- 4.7. Payments made by the OHCHR to the Grantee shall not absolve the Grantee of its obligations under this Agreement.
- 4.8. Within two weeks upon reception of the 2025 grant, the Grantee shall submit by email to the Fund's Secretariat ([ohchr-unvfvfvt@un.org](mailto:ohchr-unvfvfvt@un.org)) acknowledgement of receipt of the funds (Annex 2).

## **5. Final Provisions**

- 5.1. Any dispute or difference arising out of the implementation or application of this Agreement shall, unless it is settled by direct negotiations, be referred to arbitration in accordance with the United Nations Commission on International Trade Law (UNCITRAL) arbitration rules, as at present in force. The parties hereto agree to be bound by any arbitration award rendered in accordance with this section as the final adjudication of any dispute.
- 5.2. This Agreement may be terminated by either party in case of force majeure, where for circumstances beyond a party's control, the objectives of this Agreement will be impossible to fulfil.
- 5.3. The Grantee commits to take the necessary steps to promote environmentally friendly policies in the implementation of this Agreement.

For OHCHR



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Claudia Gerez Czitrom  
Secretary, United Nations Voluntary Fund for Victims of Torture, OHCHR

Date 08/01/2025  
Place: Geneva, Switzerland

For AZIENDA OSPEDALIERA UNIVERSITARIA POLICLINICO 'PAOLO GIACCONE'  
(AOUP) - PALERMO



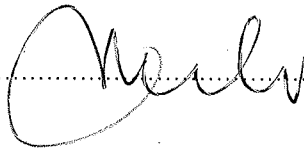
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Project Manager  
Mario Barbagallo  
Via del Vespro, 129  
Palermo IT 90127  
Italy

Date 09/06/2025  
Place: Palermo

The Grant Agreement is approved

Date: 11/06/2025  
Place: PALERMO

Maria Grazia Furnari  
General Director - AOUP Paolo Giaccone



## **LIST OF ANNEXES**

- ANNEX 1: Guidelines of the United Nations Voluntary Fund for Victims of Torture**
- ANNEX 2: Acknowledgement of receipt template**
- ANNEX 3: UNPP User Manual Partner Management (EN)**
- ANNEX 4: Certification form**
- ANNEX 5: Banking details form - F249PUB (EN)**